

Unanticipated School Closure (USC) Summer Food Service Program (SFSP) FAQ

What is Unanticipated School Closure (USC) SFSP?

In the event of an unplanned school closure, sponsors may participate in USC SFSP. Program requirements are the same as traditional SFSP but are used during the school year.

What is an unanticipated school closure?

An unanticipated school closure is defined as a school/district that has an unplanned closure that changes the normal school schedule. Examples may include: extreme cold, snow days, a water main break, frozen pipes, electrical (heating/cooling) problems, employee strikes, flooding, fire, natural disaster, health and safety issue, etc.

Can I use USC SFSP during school breaks?

No, during planned school breaks, sponsors are not eligible to participate in USC SFSP.

Am I eligible for USC SFSP?

Sponsors that have participated in the SFSP within the past 2 years are eligible to use USC SFSP.

What sites can I have USC SFSP at?

Nationwide waivers for school year 2021/2022 allow any location to be a site in USC SFSP.

Can I serve at a new site?

Yes, sponsors may add new sites to serve USC SFSP due to the nationwide waivers.

How can I participate in USC SFSP?

1. Attend required USC SFSP webinar (live or recorded available upon request from the mde-sfsp@michigan.gov email – document date and time completed for your training records).
2. If you are a new SFSP Sponsor and only intend to participate in USC SFSP, email mde-sfsp@michigan.gov with your intent to participate in USC SFSP and request access to the 2021 SFSP MEGS+ application. Once you have access to the 2021 SFSP MEGS+ application complete each page of the application. Select lunch on 12/31/21 as the service date only on the SFSP Site Calendar Page. Refer to the Show Help button for application assistance. Once the application is completed submit the application for MDE to review. The Sponsor will receive an approval email from MEGS+ when the application has been approved by MDE.
3. On the day(s) of the unanticipated school closure, submit an intent to participate in USC SFSP in GEMS/MARS.

How often am I able to use USC SFSP?

There is no limit to the number of times sponsors can use USC SFSP. USC SFSP can be used whenever there is an unanticipated school closure.

What is the meal pattern?

The meal pattern for USC SFSP is the same as traditional SFSP.

Can parents pick up a child's meal?

Yes, with the nationwide waivers, children are not required to be at the site and parents or guardians may pick up meals.

Can more than one day of meals be provided in USC SFSP?

Meals must be provided for the day(s) of unanticipated school closure only.

Can I use food service funds to pay for adult meals?

No, if reimbursable meals are not served to children, non-federal funds (i.e. General Fund, donations, etc.) would have to be used to cover the entire cost of all the food provided. These funds would also have to cover the labor used to make the meals, paper products, etc. Adults must always pay for their meals or be covered by non-federal funds.

Do I have to charge for adult meals?

No, sponsors are not required to charge for adult meals. However, if you provide adult meals for free, the funds to pay for those meals must come from another funding source and not the non-profit food service account.

What records do I need?

You will need to keep the menu, production record(s) and/or delivery tickets from those days that children were served using USC SFSP. Meal counts taken at the Point-Of-Service (POS) using the Daily Meal Count Form, Multiple Meal Distribution Form (if school is called off in advance for multiple days not including weekends), Meet Up and Eat Up application, or POS system will also need to be kept for 3 years plus the current year.

Do I have to complete monitoring requirements during USC SFSP?

No, monitoring requirements are waived during USC SFSP.

How often do I have to update the SFSP MEGS+ application?

The most recent SFSP MEGS+ application will need to be updated by the last day of each month that you participate in USC SFSP.

What are the reimbursement rates?

Reimbursement rates for meals served during USC SFSP are the same as traditional SFSP. Reimbursement rates for the SFSP are effective January through December.

Where do I claim the reimbursable meals served during USC SFSP?

All claims are submitted through the Michigan Nutrition Data (MiND 2.0) system. Select USC SFSP to submit the claim.